

# Town of Frederick Board of Trustees



Eric Doering, Mayor

Sue Wedel, Mayor Pro Tem  
Liberta Hattel, Trustee  
Amy Schiers, Trustee

Tony Carey, Trustee  
Gerry Pfirsch, Trustee  
Jim Wollack, Trustee

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AM 2009-066

## TO SET A DUE DATE FOR THE PAYMENT OF WATER SHUT-OFF NOTICES.

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**Agenda Date:** Town Board Meeting – July 28, 2009

**Attachments:** a. Revised Ordinance

**Fiscal Note:** N/A

Marcia Lierman *ml*  
Finance Director

**Submitted by:**

*Marcia Lierman*  
Marcia Lierman

**Approved for Presentation:**

*Gary R. Berbow for Donak Todd*  
Town Administrator

**AV Use Anticipated**

Projector \_\_\_\_\_ Laptop \_\_\_\_\_

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**Certification of Board Approval:**

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Date

**Summary Statement:** The Board of Trustees has requested the Municipal Code be changed to list a specific day of the week as the due date for receiving payment of water shut-off notices.

**Detail of Issue/Request:** The current Municipal Code Section 13-74 (d) states that water shall be turned off ten business days from the late notice bill date. This inevitably means that at times some customers will be without water over the week-end. If the language is changed to read "The late notice due date shall be the first Tuesday of each month", customers will have an opportunity to pay their bill before the week-end.

**Legal/Political Considerations:** The proposed revision satisfies the Town's obligation to provide citizens with advanced notice of the date for regular administrative action by a local government. Subject property owners will experience greater consistency in planning for shut offs and shifting the date may facilitate reconnection prior to the weekend.

**Alternatives/Options:**

This change is being done at the Board's request.

**Financial Considerations:**

N/A

**Staff Recommendation:**

Staff recommends approval of changing Section 13-74 (d) to list the first Tuesday at 12:00 noon of each month as the due date water shut-off notices must be paid to reduce the possibility of water being shut off over the weekend.